

How to move or unenroll a student...

These can be done from your class roster:

Select the student(s), then click "Move", and choose the new teacher...

The screenshot shows the ALEKS interface for a class roster. At the top, there are navigation tabs for INSTITUTION (Diegueno Middle School), INSTRUCTOR (Memar, Parnak), CLASS (Fall 2014 - 1 - Pe... (14)), and STUDENT. Below these are menu options: Class Administration, Gradebook, Reports, Assignments, and QuickTables. The main content area is titled 'Fall 2014 - 1 - Period 1- Math AR - Class Roster'. It shows '1 Student selected' and 'Displaying 14 Students'. There are filters for 'Active (14)', 'Former (0)', and 'Hidden (0)'. A toolbar contains buttons for Account Summary, Dashboard, Send Msg, Move, Unenroll, and Hide. The 'Move' button is highlighted with a red arrow. Below the toolbar is a table with columns: Name, Mastery, Login, Password, ID, Group, Enrolled, Expires, and Last Login. The first row is selected, and its 'Move' button is also highlighted with a red arrow.

Name	Mastery	Login	Password	ID	Group	Enrolled	Expires	Last Login
[Redacted]	6%	[Redacted]	[Redacted]	[Redacted]	-	09/04/14	06/16/15	09/09/14 (9:19 AM)
[Redacted]	18%	[Redacted]	[Redacted]	[Redacted]	-	09/04/14	06/16/15	09/10/14 (2:55 PM)
[Redacted]	35%	[Redacted]	[Redacted]	[Redacted]	-	09/04/14	06/16/15	09/18/14 (9:20 AM)
[Redacted]	15%	[Redacted]	[Redacted]	[Redacted]	-	09/04/14	06/16/15	09/09/14 (9:49 AM)
[Redacted]	18%	[Redacted]	[Redacted]	[Redacted]	-	09/04/14	06/16/15	09/09/14 (9:49 AM)
[Redacted]	-	[Redacted]	[Redacted]	[Redacted]	-	-	-	-

OR...

Click "Unenroll".

The screenshot shows the ALEKS interface for a class roster. At the top, there are navigation tabs for INSTITUTION (Earl Warren Middle Sch...), INSTRUCTOR (Robson, Heidi, Mrs.), CLASS (Fall 2014 - Perio... (17)), and STUDENT. Below these are menu options: Class Administration, Gradebook, Reports, Assignments, and QuickTables. The main content area is titled 'Fall 2014 - Period 4 - Class Roster'. It shows '1 Student selected' and 'Displaying 17 Students'. There are filters for 'Active (17)', 'Former (0)', and 'Hidden (0)'. A toolbar contains buttons for Account Summary, Dashboard, Send Msg, Move, Unenroll, and Hide. The 'Unenroll' button is highlighted with a red arrow. Below the toolbar is a table with columns: Name, Mastery, Login, Password, ID, Group, Enrolled, Expires, and Last Login. The fifth row is selected, and its 'Unenroll' button is also highlighted with a red arrow.

Name	Mastery	Login	Password	ID	Group	Enrolled	Expires	Last Login
[Redacted]	12%	[Redacted]	[Redacted]	[Redacted]	-	09/03/14	09/03/15	09/10/14 (10:50 AM)
[Redacted]	21%	[Redacted]	[Redacted]	[Redacted]	-	09/03/14	09/03/15	09/10/14 (10:48 AM)
[Redacted]	20%	[Redacted]	[Redacted]	[Redacted]	-	09/03/14	09/03/15	09/10/14 (10:51 AM)
[Redacted]	19%	[Redacted]	[Redacted]	[Redacted]	-	09/03/14	09/03/15	09/17/14 (1:33 PM)
[Redacted]	-	[Redacted]	[Redacted]	[Redacted]	-	-	-	-
[Redacted]	31%	[Redacted]	[Redacted]	[Redacted]	-	09/03/14	09/03/15	09/17/14 (1:07 PM)

How to add a student

This can be done from your class dashboard:

The screenshot shows the ALEKS interface with the following elements:

- Header:** ALEKS logo, search bar, user profile (Hello Mr. Kevin Fairchild), and links for Community and Feedback.
- Navigation Bar:** Home icon, INSTITUTION (Earl Warren Middle Sch...), INSTRUCTOR (Robson, Heidi, Mrs.), CLASS (Fall 2014 - Perio... (16)), and STUDENT (Enter Your Search).
- Class Administration Menu:** CLASS (Class Summary, Duplicate Class, Share Class Access, Student Groups), GRADEBOOK (Class List, New Class, Cleanup Tool), STUDENTS (Class Roster, Enroll/Pre-Register, Authorize Students, Extend Student Accounts), and CLASS TOOLS (Calendar, Forum, Resources, Student View).
- Class Summary:** Class Code, Course Product (Middle School Math Course 1 / LV 6), Class Duration (8/26/14 - 6/19/15), and Instructor (Mrs. Heidi Robson).
- Mastery Report:** ALEKS Pie Report showing 96 of 438 Topics mastered. Includes a pie chart and a line graph for the period September 12 - September 18.
- Students Not Recently Logged In:** A table with columns for date and email icon.
- Mastery Overall:** A table showing the highest and lowest mastery percentages for three students.
- Overall Grade:** A section indicating "No Grades".

Red arrows in the image point to the "STUDENTS" menu item and the "Enroll/Pre-Register" option within it.